

WEMOCO Career & Technical Education Center (Chapter 318) Bylaws of the National Technical Honor Society

Preamble

Believing that outstanding student effort and achievement should be rewarded and encouraged, and seeking to cultivate the ideals of scholastic excellence, skill attainment, service and leadership in our citizens of tomorrow, the governing officers of the National Technical Honor Society have established this organization for the promotion of these ideals.

Purposes

The purposes of this organization shall be:

- (1) to promote the ideals of honesty, service, leadership, and skill development among America's future workforce;
- (2) to reward scholastic achievement in career and technical education and to award scholarships;
- (3) to assist Society Members in their pursuit of career and educational goals;
- (4) to help to build and maintain a stronger, more positive image for career and technical students, programs and schools in the local community and throughout the nation;
- (5) to encourage the practice of high standards of personal and professional conduct and individual responsibility among the membership;
- (6) to help member schools to initiate and maintain strong working partnerships with local institutions of business, industry and commerce;
- (7) to hold conferences, workshops and seminars for the education and mutual improvement of the members and to provide opportunity for the exchange of ideas and experiences through meetings, publications and research; and
- (8) to advance the growth and ideals of the Society throughout the United States of America.

ARTICLE V NTHS CHAPTERS

SECTION 1. The WEMOCO Career & Technical Education Center Chapter shall be officially chartered with the National Office of the National Technical Honor Society and operate in accordance within its charter. This signifies that the institution or school offers programs in Career & Technical Education (including workforce, occupational, career and other training programs) and is properly accredited or licensed by municipal, state,

federal or regional accrediting agencies and agrees to comply with the requirements set forth in the national bylaws of the Society and its stated purposes.

SECTION 3. The school's NTHS Chapter shall be under the direct jurisdiction and supervision of the local school administration, its designees, and its elected officers except as to matters pertaining to NTHS Board policy or provisions contained within the bylaws of the Society. The local NTHS Chapter Advisor and the membership shall take under advisement matters relating to local chapter operation, local service projects and activities.

SECTION 4. The NTHS Chapter shall, at all times, agree to promote the ideals, purposes and objectives of the Society within the local community, and the school's NTHS Chapter shall strive to maintain an active and growing membership.

ARTICLE VI NTHS MEMBERSHIP

SECTION 1. Membership in the Society and the local NTHS Chapter shall be composed of persons who are enrolled in workforce education programs or majors, and who shall qualify for membership according to the regulations of the Society and the local NTHS Chapter. Members may be from any and/or all occupational departments, programs or majors within the institution and must have been duly approved by the local chapter advisor or school administration.

- A. Individuals under consideration as candidates for the Society, shall meet, at minimum, the following national membership criteria:
 - i. Candidate must be a secondary or postsecondary student participating in a CTE pathway, program, major or coursework.
 - ii. Candidate must meet the following GPA criteria:
 - o A minimum overall 3.0 CTE specific unweighted GPA (85% or higher average)
- B. The following characteristics are also strongly suggested for a candidate being considered:
 - (a) a desire to pursue a career in his/her course of study,
 - (b) scholastic achievement,
 - (c) honesty,
 - (d) dependability,
 - (e) responsibility,
 - (f) high quality task performance and pride in work performed,
 - (g) cooperation and ability to work well with others,
 - (h) interest in learning,
 - (i) initiative
 - (j) leadership
 - (k) civic responsibility
- C. The National Board of Directors is confident that education professionals understand local conditions and recognize what qualities, skills and characteristics best represent educational excellence within their own community. Therefore, it is important to the Society that it be within the province of the school's faculty and administration to establish and to maintain specific academic standards for local chapter membership in addition to the national membership criteria.

- Local Chapter Membership Criteria for (WEMOCO Career & Technical Education Center) are:
 - Enrollment in a 2-year NYS approved CTE program
 - On track as a CTE course completer in a NYS approved CTE program
 - On track to graduate at the end of the 2nd year of the CTE program
 - Maintain a minimum overall 3.0 CTE specific unweighted GPA (85% or higher average) throughout the duration of the CTE program*
 - 10 or fewer total absences per school year at WEMOCO, including excused and unexcused absences**
 - 5 or fewer unexcused tardies per school year at WEMOCO**
 - Maintain the highest standard of personal conduct at all times adhering to Student Codes of Conduct from home school and WEMOCO. All infractions will be reviewed on a case-by-case basis.
 - Receive an endorsement from their CTE program teacher
 - Demonstrate leadership, citizenship, and scholarship in the CTE program, home school, employment, and/or local community
 - Receive a “Letter of Recommendation” from a teacher (other than CTE teacher), counselor, coach, employer, administrator, or community member (not family member)

* The Chapter Advisor and Application Committee will give preference to students who maintain an overall 3.0 GPA at the home school and WEMOCO.

** The Chapter Advisor and Application Committee has the right to consider extenuating circumstances for students exceeding the allowable absences/tardies as described above.

- D. At no time shall membership in the Society make it incumbent upon a member to alter his/her religious, social, ethnic or political ideals, beliefs or affiliations. Membership selection shall be made, at all times, without regard to age, race, creed, national origin, sex, disability or orientation of the individual candidate for membership. Additionally, any special, local membership requirements shall, if established, be in agreement with the standards and objectives of the Society and these bylaws.
- E. Each member in the National Technical Honor Society shall be issued an official certificate of membership which shall bear the name, insignia of the Society and which shall be signed by the President of the National Board of Directors, National Executive Director, the local NTHS Chapter Advisor, and the administrative head of the institution. The member shall also receive the official membership pin, card, decal, official insignia tassel and the official NTHS seal to be attached to the member’s diploma, degree or training certificate. The member shall also receive an official NTHS cord to wear at the Induction Ceremony, at the WEMOCO Recognition Ceremony, and at home school graduation.
- F. The local chapter will hold an induction program for the new NTHS membership. The nature of the induction ceremony shall be determined by the local faculty and administration and conducted in order to bring maximum recognition to the school’s outstanding students. The NTHS membership induction should contain:
 - (1) the statement of the purposes of the Society,
 - (2) the administration of the NTHS Pledge of Membership, and

(3) the presentation of membership certificates, pins, NTHS tassel, NTHS cords, etc.

G. The National Technical Honor Society is a merit organization; therefore, members who fail to maintain the required record of scholastic achievement or whose conduct is unbecoming to the Society and its stated purposes may be placed on probationary status for a specified period of time by their advisor and the administrative head of the school. Should a member be placed on probation, it should be clearly explained to the member why this action is necessary and under what conditions he/she may be returned to the membership. Such action shall be in accordance with these bylaws. Furthermore, any member who fails to maintain the required record of scholastic achievement or whose conduct is unbecoming to the Society and its stated purposes may be removed for cause from membership by the administrative head of the institution. The member should be advised by the administration why the action for membership removal was necessary. The secretary of the local NTHS Chapter shall immediately notify the National Office in writing concerning this action. Such action to remove membership privileges shall not be discriminatory. A member may be reinstated into membership with no additional fee, provided he/she achieves a satisfactory record of performance as determined by the administrative head of the school. Any such action to reinstate a member whose membership has been revoked must be approved by the administrative head of the school and reported promptly to the National Office.

ARTICLE VII NTHS CHAPTER OFFICERS

At this time, WEMOCO Career & Technical Education Center Chapter does not utilize formal officer positions due to time limitations. Students will be given leadership opportunities during the school year at Chapter meetings, through community service opportunities, and WEMOCO events.

ARTICLE IX NTHS CHAPTER COMMITTEES

At this time, WEMOCO Career & Technical Education Center Chapter does not utilize formal Chapter Committees due to time limitations. Students will be given leadership opportunities and involvement in leadership committees during the school year at Chapter meetings, through community service opportunities, and WEMOCO events.

ARTICLE X THE NTHS ADVISOR

SECTION 1. The work and activities of the local chapter shall be carried out under the supervision and guidance of the NTHS Advisor. The advisor shall be appointed by the school administration. The advisor should be an individual who is committed to the furtherance of the purposes of the Society and who supports its bylaws and policy.

SECTION 2. The chapter advisor shall be responsible for the regular supervision of the chapter and act as a liaison between faculty, administration, students, and the community.

SECTION 3. The chapter advisor shall maintain the local membership records, the chapter history and the local chapter's activities.

SECTION 4. The advisor shall supervise the chapter's financial transactions and help the chapter officers understand and carry out their duties.

ARTICLE XI MEETINGS

SECTION 1. Each local chapter shall have regular meetings during the school year on days designated by the executive committee and in accordance with school policy.

- Meetings will be regularly scheduled, at minimum once per quarter, to review membership requirements with members as well as plan and execute community service opportunities. The first official meeting will be held prior to the Induction Ceremony. Membership requirements, including grades, attendance, and conduct will be reviewed every 5 weeks, after Interim and Quarter grades are finalized. The Advisor will inform students who are being placed on probation and/or update students who were on probation of their membership status.

SECTION 2. Special called meetings or meetings for social activities must be approved by the advisor and school administration and should be properly supervised.

SECTION 3. Local chapters shall conduct meetings according to Robert's Rules of Order, Newly Revised in all points not expressly provided for in these bylaws.

ARTICLE XII MEMBERSHIP FEES

SECTION 1. Membership dues shall be

- PAID BY THE SCHOOL AT NO COST TO THE STUDENT

SECTION 2. A transfer of membership from one member school to another chapter may be made without additional fees from the National Office. The chapter advisor shall submit a copy of the transferring member's certificate of membership to the National Office for verification.

ARTICLE XIII OFFICIAL EMBLEM, INSIGNIA, COLORS, MOTTO

SECTION 1. The colors of the National Technical Honor Society shall be silver, white and purple.

SECTION 2. The official emblem of the organization shall be a shield crossed by a scroll bearing the letter "NTHS". Above the shield shall be the head of an American Bald Eagle with a wreath of seven stars circling the eagle's head.

SECTION 3. The official insignia of the organization to be used on all charters, certificates, membership cards, documents and stationery shall be composed of the official NTHS emblem as set forth in Section 2 of this article as its central figure. It shall also include an arch upon which are inscribed the seven attributes of the membership, the year the Society was established, and with the motto of the organization inscribed on the foundation of the arch.

SECTION 4. The official motto of the organization shall be: "Felicitas Menti Instructae Favet" which translated reads: "Success Favors the Prepared Mind".

ARTICLE XIV ADDITIONAL RULES OF ORDER

SECTION 1. Robert's Rules of Order, Newly Revised, has been accepted and is recommended by the National Board of Directors as the standard for matters of procedure for local, state and national activities of the National Technical Honor Society.